

Jennifer Thomas



I have lived in Nevada for 25 years and currently reside on a small farm in Fallon with my husband and children. I am a Board Certified Behavior Analyst and a licensed Special Education and Elementary teacher. I hold a Masters in Education from City University, post-grad certificates from Florida Institute of Technology, and am also a graduate of UNR's NvLend Program. I have been practicing applied behavior analysis since 2010 and currently own Oasis ABA in Fallon where my team and I serve children, adolescents, adults, and their families throughout west central Nevada. I am currently a member of the Nevada Commission on Autism Spectrum Disorders Insurance and Funding subcommittee where our focus is on improving access to services for those impacted by autism in Nevada. I have experience managing all aspects of finances and business operations for both profit and non-profit entities.

Please describe any bookkeeping or accounting experience or education that you have.

I currently run my own business and handle all of the daily books and accounting.

How would you describe your organizational and record-keeping skills?

Organizational and record keeping skills are great. I have experience running multiple businesses and assisting with non-profit organizations.

Are you familiar with the use of any of the following: online banking portals, Wix, Stripe, Quickbooks? If so, please describe your experience.

Stripe, Quickbooks, and Online Banking. I do not have wix website building experience

Why do you think you would make a good treasurer?

I understand how to keep an organization in the positive financially.

Kathleen Wiley



Hi everyone! My name is Kathleen Wiley, and I am hoping to serve as NABA Board Treasurer. I have over six years of experience providing behavior analytic services to children and adults. I am currently doing research on methods of teaching social skills that promote generalization. I am expected to graduate with my Master's in Behavior Analysis this December from the University of Nevada, Reno. In my free time, I enjoy trying new restaurants in midtown Reno with friends, and taking walks with my dog, Chester.

Please describe any bookkeeping or accounting experience or education that you have.

I have served as the assistant director for two clinics (Autism Spectrum Disability Services, LLC, in Reno, NV, and Spectrum Learning Center at UNR) and helped with record keeping related to insurance billing and claims. My responsibilities included developing organizational systems to keep track of outstanding claims and auditing documentation records for compliance. I have limited experience with bookkeeping and accounting outside of the context of insurance funding for an organization.

How would you describe your organizational and record-keeping skills?

I have strong organizational and record-keeping skills, as these skills are crucial to providing and documenting ethical, compliant services. I have assisted in the development of systems to track records of RBT supervision and clinical services provided to ensure records are up to date and meet compliance standards.

Are you familiar with the use of any of the following: online banking portals, Wix, Stripe, Quickbooks? If so, please describe your experience.

I have some experience with Quickbooks, related to data entry for income from insurance funders.

Why do you think you would make a good treasurer?

I believe my organizational skills and timeliness make me a good candidate to serve as treasurer for the NABA board. Further, I am passionate about serving the community of behavior analysts in Nevada. I was born and raised in Nevada and received all of my training from providers and scholars in Nevada. I believe that serving in these types of roles is important to the advancement of the field of behavior analysis as a whole.